

Title Reference [_____]

I, _____
[Full name of witness e.g. notary public, competent officer of the defence force, Australian lawyer]

of _____
[Provide full postal address (other than competent officer of the defence force)]

Telephone number: _____ Email address: _____

being a, _____
[Qualification or description of public office or commission, date of expiry of the commission (if applicable) or rank for competent officer]

hereby certify that:

(a) the identification/witnessing relates to

[Full name of the person being identified] ('the person being identified'); and

(b) I took reasonable steps to both verify the identity of the person being identified and ensure they are the person entitled to sign the witnessed document in paragraph (g); and

(c) the verification of identity/witnessing was carried out on _____ [date]; and

(d) the original current identification documents and documents demonstrating the person being identified's entitlement to sign the witnessed document as listed below were produced to me and copies of these documents signed, dated and endorsed by me as true copies were provided to the person being identified; and

(e) the person being identified was physically present for the verification of identity, verification of entitlement to sign and the witnessing of the document listed at paragraph (g); and

(f) I am not a party to the transaction; and

(g) I witnessed the person being identified execute the following document

(e.g. transfer of land or mortgage of land etc.); and

(h) this signed, dated and endorsed certification; the signed, dated and endorsed copies of documents (listed below); and the witnessed document listed in paragraph (g); were returned to the person being identified.

List of documents produced (see (d) above):

Description of documents produced and endorsed (both identification documents and documents demonstrating entitlement to sign). Please do not include identification document numbers (e.g. "Australian Passport" not "Australian Passport N123456789").

.....
Signature of witness

Stamp (if applicable)