

# Online Business Banking

## Request to Close Service



Bankwest, a division of Commonwealth Bank of Australia  
 ABN 48 123 123 124 AFSL/Australian credit licence 234945

### **i** Important Information

- Please return this form to your Business Manager once completed.
- Enquiries: Business Customer Support Team **13 7000** (Monday to Friday, 6am to 6pm WST or 8am to 8pm AEST).

### Section 1 – Customer details

Company name/Business trading name  ABN/ACN  Contact name

Place of business (street address)  State  Postcode

Postal address (if different from street address)  State  Postcode

Phone number  Fax number  Mobile number

Email address for Online Business Banking correspondence

### Section 2 – Reason for closure

We wish to close access to Online Business Banking for the following reason (please tick (✓) appropriate box):

Business closed or sold

Facility no longer used (please provide details)

Will be using Bankwest Online Banking (BOB)

Opened in error

Refinance/Restructure (please provide details)   Within Bankwest  Transfer to another bank

Other (please provide details below)

**Comments** (please provide any comments about OBB with which you were not satisfied e.g. functionality, fees service etc.)

### Section 3 – Approval (must be signed by authorised signatories)

I/We request that access to Online Banking be closed.

Full name of Director/Secretary/Proprietor (circle applicable)

Signature

Date

Full name of Director/Secretary/Proprietor (circle applicable)

Signature

Date

Signed for and on behalf of (Company/Business name):

### Section 4 – Bank use only

**OBB Facility Customer's CIF Key (refer to CUSTSERV screen)**

Current Service Package

Checklist (please initial to certify action completed)	Initial
OBB Facility Customer's CIF Key confirmed	<input type="text"/>
Closure signed in accordance with signing authority held	<input type="text"/>

Service Centre/Business Unit

Number

Business Manager

Name of authorising Business Manager

Signature

Date

**Once this checklist has been completed and authorised by the relevant Business Manager, please forward to the Business Customer Support Team.**